Statement of intent

At **Red Marsh School** we strive to provide *"high quality teaching and learning in an environment where everyone is cared for, valued and respected".*

We are committed to the delivery of high-quality personalised education, including during possible periods of remote learning.

Our aim is to ensure during these times our pupils continue to work towards their Personalised Learning Intention Targets within the context of our planned broad and balanced curriculum.

Through the implementation of this policy, we aim to outline our remote learning strategy taking account of online safety, access to educational resources, data protection, and safeguarding.

Implementation
Learning will be personalised to meet the individual needs of the pupil as outlined in their EHCP plans or personalised curriculum targets.

Personalised Learning will be sent home via our remote learning classroom Showbie.

For detailed information regarding the setting of work, assessment, feedback expectations and monitoring, see our remote education provision information for parents and carers.

In addition, to home learning teachers or an allocated member of staff will make a weekly phone call to further support pupils/parents with remote learning.

Phone calls to all pupils will be made using school phones or staff will put 141 before a call.

These learning/welfare calls will be recorded on a call log which will be uploaded to CPOMS at the end of the period of isolation.

Any issues with remote learning resources will be reported as soon as possible, to the senior leadership team, and an action will be identified to ensure all pupils can access learning.

Equipment

Families will be required to use their own or family-owned equipment to access remote learning resources.

If a family cannot access our remote learning classroom, Showbie, the school will, where possible, apply for technology support through the DfE.

Pupils and parents will be required to maintain the upkeep of any equipment they use to access remote learning resources.

Pupils are not permitted to let their family members or friends use any school-owned equipment for their own use.

Food provision

School will provide food vouchers for pupils who receive FSM.

The school will signpost parents via **the family worker** towards any additional support to ensure their child receives the food they need, e.g. food banks.

Safeguarding

Online safety
This section of the policy must be read in conjunction with the school's Online Safety Policy and Child Protection policy.

Students who are able or parents, on behalf of their child, will follow our **Remote Learning User Agreement**. This will outline the expectation that:

• All remote work takes place under adult supervision

• Parents will support their child to stay safe on line by helping their child to understand and follow our 'Staying Safe Online' guidance, see appendix.
This will be issued prior to commencing remote working.

Home learning will only be seen through our online remote learning classroom, Showbie.

All home learning including any pre-recorded videos will be available for monitoring by SLT on the Showbie app.

All phone calls will be recorded on call logs. When the child returns to school the call log will be uploaded onto CPoms.

Any videos used in remote learning will be pre-recorded,

At the present time the only zoom communication i.e. for annual reviews will be in the form of meetings organised by school in groups. There will be no group live zoom lessons as learning needs to be personalised to every child.

All video recordings sent to parents must maintain a positive and professional image of school.

The school will ensure that any equipment and technology sent directly from school or from the DfE used for remote learning has suitable anti-virus software installed, and can connect to our online learning classroom, Showbie.

If parents require help to access the internet help maybe available via school.

Safeguarding Concerns and Child Protection

All members of staff and parents will follow school's safeguarding procedures.
All concerns must immediately be reported to a DSL: Jenny Slater, Victoria Jackson, Rebecca Billington, Heather Wood, Tess Taylor, Rachel Dixon.

If no school contact has been made for a period of seven days, during a period of remote learning, with any pupils' family the family worker will be informed and actions taken to ensure the child is safe.

The DSLs for safeguarding will identify 'vulnerable'* pupils (pupils who are deemed to be vulnerable in this policy are those at risk of harm if not attending school). This will be completed via a risk assessment prior to the period of remote learning and will be recorded on our safeguarding data base.

These pupils will receive an additional phone call from the family worker.

Phone calls made to vulnerable pupils will be made using school phones where possible. If this is not possible, 141 will be used to block a private number.

The family worker will ensure a professional has seen or been in contact with the identified vulnerable child within each 7 day period of remote learning.

If no professional has seen the child a home visit or Facetime/Zoom call will be carried out by the family worker. This contact will be recorded on CPOMS.

The family worker will keep in contact with vulnerable pupils' social workers or other care professionals during the period of remote working, as required.

If a home visit or Facetime/Zoom call is deemed necessary all calls and home visits must follow schools' risk assessments.

Pupils and their parents, via our Remote Learning User Agreement will be encouraged to contact the schools DSL. If they wish to report safeguarding concerns, e.g. regarding harmful or upsetting content or incidents of online bullying. These concerns will be actioned.

Families will be sign posted to the CEOP button at the bottom of each page of the website to report their concerns and online safety advice will be explained.

You can contact the schools online safety lead, Victoria Jackson, if you want advice on how to keep your child safe on line by ringing school or requesting advice via your child's class teacher.

Data protection

Staff members will be responsible for adhering to the GDPR and the school's data protection policy when teaching remotely and will ensure the confidentiality and integrity of their devices at all times

Any data relating to remote learning that is transferred between school and home and home and school will be transferred via the Showbie on line platform which is password protected for each pupil and staff.

All contact details will be stored in line with the Data Protection Policy and retained in line with the Records Management Policy. Any breach of confidentiality will be dealt with in accordance with the school's Data and E-Security Breach Prevention Management Plan. Any intentional breach of confidentiality will be dealt with in accordance with the school's Behavioural Policy or the Disciplinary Policy and Procedure.

Monitoring and review

Remote Learning Policy	
Reviewed	Spring 2024
To be reviewed	Spring 2025

Appendix 1

Parental Remote Learning User Agreement

- I will ensure I supervise my child when completing online learning via the online classroom Showbie.

- I will support my child to only view content that is appropriate.

- I will ensure that appropriate parental controls and filters are used on any devices, used for remote learning, to block any inappropriate content.

- I will keep my passwords secure.

- Before remote learning I will reinforce the school safety message,
  "**Speak Out, Stay Safe." "Show or tell a trusted adult' if you are worried, scared or upset,"
  by anything seen or heard on line.**

- I will report any safeguarding concerns that occur during a period of remote learning by contacting the schools' Designated Safeguarding Leads.

Please read the following poster and information to help you safeguard your child when they are online.

Appendix 2

Student Remote Learning User Agreement (Students 16+ who can understand the content of the agreement)

<u>Red Marsh School Student Remote Learning User Agreement</u>

- I will follow our school safety message, 'Speak out, stay safe, show or tell a trusted adult **if I feel worried, scared or upset.'**

- I will talk to an adult at home if I accidently come across anything that makes me feel scared, worried or upset during remote learning.

- I will keep my passwords safe.

- I will only use websites or apps that my teacher, parent or carer has approved

- I know who I can talk to if I need more information about staying safe online.

- I know that my parent or carer can contact school for advice or if they need support with making my electronic device secure.

  I know / or my parent or carer can report any concerns online using the CEOP button on the bottom of the Red Marsh School website or by going to https://www.ceop.police.uk/safety-centre/

Information to help keep your child safe online can be found at:
https://www.redmarsh.lancs.sch.uk/ks-1-ks4/e-safetyks1-ks2

You can and should report online safety concerns via the CEOP button. This is available on the bottom of each page of our school website or by going to https://www.ceop.police.uk/safety-centre/.

You can contact the schools online safety lead, Victoria Jackson if you want advice on how to keep your child safe on line by ringing school or requesting advice via your child's class teacher.